



新加坡长老会伯特利堂  
BETHEL PRESBYTERIAN CHURCH  
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## Minutes Of Bethel Presbyterian Church Annual Congregational Meeting for the Year 2023

Date: 21 May 2023, Sunday  
Time: 11.15 am  
Venue: Bethel Presbyterian Church, 12 Jalan Lateh Singapore 359110  
Chairman: Rev Lim Tau Wei  
Recorded by: Elder Lim Chin Seng

### 1. Quorum and Attendance

Active Communicant Members: 535

Attendance: 189 church members and exceeded the Quorum (i.e. 25% of the Communicant members or 134 Communicant Members, whichever is the lesser).

### 2. Opening Prayer

The Chairman called the ACM to order and invited Rev William Heng to lead the opening prayer.

### 3. Election of Elders and Deacons

The Returning officer, Elder Tan Pang Tong recapped the two candidates for eldership and five candidates for deaconship. He also shared that in accordance with the BPC Constitution, a candidate for the office of Elder must attain not less than two-thirds of the total votes cast in order to be elected to office; and a candidate for the office of Deacon may be elected to office by a simple majority of the total votes cast.

After collecting the vote slips, the Returning officer and team left the meeting for vote counting. Refer to paragraph 10 for the election results.

### 4. Confirmation of Minutes of 2022 ACM held on 22 May 2022

The Chairman shared that the 2022 ACM minutes (English and Chinese), Moderator ministry report, and financial report were made available to members on the church website since early May 2023.

Proposer: Rev William Heng

Seconder: Brother Ian Leeson

Members accepted the minutes of ACM held on 22 May 2022.

### 5. 2022 Ministry Report by the Moderator

The Chairman shared six key highlights of the 2022 Ministry Report:

- 1) Church's Annual Ministry Theme and Mission
- 2) 2022 Elders and Deacons Court: Office Holders



- 3) Church Leaderships in Times of Disruption
- 4) Mission is the Great Commission of the Church
- 5) Church is a Part of Society
- 6) Striving to be a faithful and good steward.

Proposer: Deacon Felicia Poh

Seconder: Elder Yeo Jwee Seng

Members accepted the 2022 Annual Report by Moderator.

## 6. To adopt the Audited Annual Report for the Year ended 31 December 2022

The Treasure, Deacon Ko Hui Yun, presented the FY 2022 Financial Summary of the Church, Day Care and Pre-school (refer 2022 Audited Annual Report).

Two clarifications were raised during the meeting:

- 1) Sister Khoo Geok Hwa sought clarification on 2022 Financial Report page 16, item 4.2 on Expenditures with Collections (Honorarium, gifts and donations) of the amount S\$ 52,652, which averaged to be more than \$4,000 per month. This was quite high a figure. She asked for the explanation on the need to incur such amount of honorarium for invited guest speakers.

Treasurer's reply: Honorarium, gifts and donations expenditures' increase was mainly attributed to the following:

- a) Engagement of Peter Poon as contract Mentor Pastor to oversee English Services in view of Pastor Eugene Yeo being on no-pay leave.
- b) Increase in donations to All Saints Home.
- c) Increase in honorarium across services in view of full year resumption of services.

Sister Geok Hwa acknowledged and thanked the Treasurer for her clarification. She commented that considering that the church has a strong strength of about 10 pastors, HR should perhaps review on the need to have such frequency of guest speakers.

- 2) Sister Khoo Geok Hwa sought clarification on 2022 Financial Report page 18, item 6 on Property, Plant and Equipment: S\$ 291,780 for Music and sound equipment. She understood that we had spent the considerable amount on sound system over time but would like the Treasurer to elaborate.

Treasurer's reply: For music and sound equipment, that figure was an opening balance of the fixed asset. There was no addition in 2022 and it was a carry-forward cost. It was an accumulation of additions over the years. If we net the accumulated depreciation, the remaining balance was about \$87K.

Sister Geok Hwa thanked the Treasurer for the clarification and commented that as we had invested such a substantial amount over the years on sound equipment, she hoped that we would have sufficient equipment to date to support our services' ministries.

Chairman thanked Sister Geok Hwa for the queries. He shared that this was indeed the responsibility of every church member to raise query on items that were amiss and seek clarification. He further shared that there were 8 Pastors, 2 Preachers and 1 Elder in our church pastoral team. On the question of frequent invite of speakers, he explained that individual service would submit the honorarium budget to their respective Work-com yearly to be first approved by



the Work-Com and then approved by EDC. Thus, there would be 2 key budgeting process to ensure right governance to engage guest speakers.

Proposer: Brother Heok Kay Hwa

Seconder: Sister Koh Sok Wei Cindy

Members accepted the Audit Annual Report for the Financial Year ended 31 December 2022.

#### 7. To adopt the Financial Year 2023 Budget

The Treasure presented 2023 budget of the Church, Day Care, Pre-School and Infant Care (refer 2023 Budget)

Proposer: Deacon Yeo Song Chua

Seconder: Sister Lam Chui Lin

Members accepted the Financial Year 2023 budget.

#### 8. Re-Appointment of S.S. Ang & Co. as Auditor for the Financial Year 2023.

The Treasurer proposed to re-appoint S.S. Ang & Co. as Auditor for the Financial Year 2023.

Proposer: Eld Loh Li Cheng

Seconder: Elder Chua Hung Seng

Members accepted the re-appointment of S.S. Ang & Co.as Auditor for the Financial Year 2023.

#### 9. Any Other Business

No special item, other than agenda items, was raised and discussed.

#### 10. Results of Election of Elders and Deacons

Returning Officer Elder Tan Pang Tong handed over the election results to the Chairman.

The nominated candidates for Eldership, Wong Soon Fen and Goh Poo Seng, had attained at least 95.1% of total votes cast and fulfilled the minimum two-thirds requirement.

The nominated candidates for Deaconship, Lim Yak Tai (Alex), Sherina Low Sok Fann, Felicia Poh, Sylvia Koh and Tan Suat Kuan (Samantha), had attained at least 94.6% of total votes cast and fulfilled the simple majority requirement.

#### 11. Close of Meeting and Prayer

There being no further matters, the ACM ended at 12.20pm with a closing prayer by Rev Xie Wei Guang.

Approved by:

Reverend Lim Tau Wei  
Chairman  
21 May 2023

Prepared by:

Elder Lim Chin Seng  
EDC Clerk  
21 May 2023