



**Minutes Of Bethel Presbyterian Church**  
**Annual Congregational Meeting for the Year 2024**

Date: 26 May 2024, Sunday  
Time: 11.15am  
Venue: Bethel Presbyterian Church, 12 Jalan Lateh Singapore 359110  
Chairman: Rev Lim Tau Wei  
Recorded by: Deacon Ng Teck Hui

**1. Quorum and Attendance**

Active Communicant Members: 533  
Attendance: 229 church members and exceeded the Quorum (i.e. 25% of the Communicant members or 134 Communicant Members, whichever is the lesser).

**2. Opening Prayer**

The Chairman called the ACM to order and invited Elder Andrew Tan to lead the opening prayer.

**3. Election of Elders and Deacons**

The Returning officer, Elder Chia Swee Long recapped the five candidates for eldership and two candidates for deaconship. He also shared that in accordance with the BPC Constitution, a candidate for the office of Elder must attain not less than two-thirds of the total votes cast in order to be elected to office; and a candidate for the office of Deacon may be elected to office by a simple majority of the total votes cast.

**4. Re-election of Associate Minister**

The Chairman informed the church members that the process for re-election of Associate Minister Rev Xie Weiguang is similar to the election of Elders.

After collecting the vote slips, the Returning officer and team left the meeting for vote counting. Refer to paragraph 12 and 13 for the election results.

**5. Amendment of Constitution**

The Chairman shared that the amendment of Constitution will be postponed as the required minimum Quorum (50% of the Communicant members or 267 Communicant Members) is not met.



## 6. Confirmation of Minutes of 2023 ACM held on 21 May 2023

The Chairman shared that the 2023 ACM minutes (English and Chinese), Moderator ministry report, and financial report were made available to members on the church website and the various WhatsApp Groups.

Proposer: Brother Kenneth Lin

Secunder: Brother Heok Jia Hua

Members accepted the minutes of ACM held on 21 May 2023.

## 7. 2023 Ministry Report by the Moderator

The Chairman shared seven key highlights of the 2023 Ministry Report:

1. Church Year Theme and Mission
2. 2023 Elders and Deacons Court: Office Holders
3. 140<sup>th</sup> Anniversary Celebration and Remembrance
4. Enhanced Vision of Healthy Church (2024 – 2033)
5. The Great Commission of the Church
6. Church is a Part of Society
7. Striving to be a faithful and good steward.

Proposer: Sister Loh Li Cheng

Secunder: Brother Daniel Seah

Members accepted the 2023 Annual Report by Moderator.

## 8. To adopt the Audited Annual Report for the Financial Year ended 31 December 2023

The Treasurer, Deacon Alex Lim, presented the FY 2023 Financial Summary of the Church, Day Care and Pre-school (refer 2023 Audited Annual Report).

Proposer: Brother Cheung Pui Chung

Secunder: Deacon Ng Teck Hui

Members accepted the Audit Annual Report for the Financial Year ended 31 December 2023.

## 9. To adopt the Financial Year 2024 Budget

The Treasurer presented 2024 budget of the Church, Day Care, Pre-School and Infant Care (refer 2024 Budget)

Proposer: Sister Khoo Geok Hwa

Secunder: Elder Yeo Jwee Sing

Please refer to the Appendix on clarifications made during this segment.

Members accepted the Financial Year 2024 budget.



#### 10. Re-Appointment of S.S. Ang & Co. as Auditor for the Financial Year 2024.

The Treasurer proposed to re-appoint S.S. Ang & Co. as Auditor for the Financial Year 2024.

Proposer: Sister Goh Lai Leng  
Secunder: Sister Yeo Wang Jee

Members accepted the re-appointment of S.S. Ang & Co. as Auditor for the Financial Year 2024.

#### 11. Any Other Business

No special item, other than agenda items, was raised and discussed.

#### 12. Results of Election of Elders and Deacons

Returning Officer Elder Chia Swee Long handed over the election results to the Chairman. The nominated candidates for Eldership, Loh Li Cheng, Tan Whye Kwang Roger, Lee Hang Hwa, Lim Chin Seng and Vincent Woo had attained at least 93.9% of total votes cast and fulfilled the minimum two-thirds requirement.

The nominated candidates for Deaconship, Joanne Tay and Lim Cher Chai Keegan, had attained at least 93.9% of total votes cast and fulfilled the simple majority requirement.

#### 13. Results of Re-election of Associate Minister

The re-election of Associate Minister Rev Xie Weiguang had attained 94.3% of total votes cast and fulfilled the minimum two-thirds requirement.

#### 14. Close of Meeting and Prayer

There being no further matters, the ACM ended at 12.20pm with a closing prayer by Rev Lim Tau Wei.

Approved by:

Reverend Lim Tau Wei  
Chairman  
26 May 2024

Prepared by:

Deacon Ng Teck Hui  
EDC Assistant Clerk  
26 May 2024



## APPENDIX

Clarifications raised during the 2024 ACM meeting (26 May 2024):

Inquirer	Question	Treasurer's reply
Elder Gary Gan	Inquired on why the number of Infant Care's enrolled student is 10.	The number of Infant Care's enrolled students started as 1 and eventually increased to 18 over the months. 10 is the average number of the enrolled students.
Elder Gary Gan	Recalled that the actual number of Pre-School's enrolment students is 60+ in the previous report. However, the actual number of Pre-School's enrolment students is stated as 73 in the Financial Year 2024 Budget.	The actual number of Pre-School's enrolment students is 62 in Q1, 64 in Q2, 62 in Q3 and 61 in Q4. 73 is the maximum capacity of the Pre-School. The treasurer acknowledged the typo error and will update the Financial Year 2024 Budget accordingly.
Elder Gary Gan	Suggested that the school principal to recruit willing volunteers from church members who are experienced retired teacher so as to reduce the church expenses.	Thanked Elder Gary for the suggestion. The Finance Team will bring the suggestion to Principal Karen for her consideration.
Brother Wilson Tan	Queried if the income in the Financial Year 2024 Budget is based on the assumption of 73 students or based on 63 students. He added that the income should be reduced if it is based on 63 students.	The income in the Financial Year 2024 Budget is based on 73 students. However, the principal has been very cautious and will hire only when there is student intake.
Sister Khoo Geok Hwa	Queried if the 151% increase in events expenditure in the Financial Year 2024 Budget is due to the Combined Church Camp in 2024. She also asked about the \$100,000 increased budget for the Ministries.	One of the reasons for the 151% increase in event expenditure is due to the Combined Church Camp in 2024. With regards to her 2 <sup>nd</sup> query, there is increase in many years but a large portion of \$50,000 from Ministry collection will be used to support the Vision Fund
(Note: Sister Khoo Geok Hwa shared that the budget is only made available to her just before the commencement of ACM. However, after the ACM, she has apologised to the Treasurer because she has found the budget in the package.)		
Elder Gary Gan	Suggested to inform all church members of the 5 services about the financial condition of the Church, Day Care, Pre-School and Infant Care so as to achieve a reduction in the budgeted expenses.	For the past 3 years, the approach to Budgeting has been conservative rather than overly optimistic. EDC is aware of the negative numbers, and this has been impressed upon all Ministry Leaders and Lead Pastors. Improvements are made to the Day Care, Pre-School and Infant Care to attract more student intake, i.e., from the new estate in Bidadari.
Elder Joseph Kwa	Enquired if we can increase revenue by using the Church facilities.	The Financial Team will take this suggestion into consideration.